

## Have you checked your backups lately?

Borek Business Solutions

### Data Backup Tips

- > Are they done nightly?
- > Are they automated?
- > Do you have them offsite and on-site?
- > Do you backup the data and the programs?
- > Do you perform SQL maintenance?
- > Do you include the 2 hour transaction log backups?
- > Contact [Borek Support](#) to validate your backups!

### Don't get caught with your backups down, review them now!

In these times when we are all trying to tighten those purse strings everywhere possible, we need to make sure we are covering our assets too.

If you have chosen to out-source your IT services, or if there has been a turnover in staff, have you made sure your daily, nightly, and monthly backups continue to process as expected?

**Backups should run nightly and then taken offsite monthly!**



When we first implement a new customer on Microsoft Dynamics GP, we always suggest that your IT staff setup a backup of the entire Dynamics GP directory structure. This includes the program files, reports and forms dictionaries and any customized integrations and third party ISV products. Then a backup of the databases added.

Once those have been done, we recommend burning the full backup to a device to be taken offsite. This way if there is damage to the main building—fire, earthquake, flood, etc., you still have a backup of the data and files that can be loaded to another server, to work remotely.

Once you have your 'offsite' backup done, you need to implement your daily backups of the ever-changing data.

Of course we also suggest this offsite backup is redone after an

upgrade—and after a large year-end close is accomplished, along with a monthly backup for off-site storage.

Your daily backups should consist of the 'nightly' backup of all data plus transaction log backups every 2 hours.

Your nightly backup may also contain SQL Maintenance tasks of:

checking the database integrity;  
reorganizing indexes;  
updating statistics;

Plus the backup of each company database AND the DYNAMICS database.

If you are not sure if your backups have you covered, call or email our [support department](#).

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